

Intergroup Central Office Meeting Minutes

Recorded by Kathy B., Secretary

Monday, June 22, 2026

Meeting called to order: 7:01pm by Chairperson Susan C.

Opening prayer: Serenity Prayer (all)

Statement of purpose: Barbara W.

Meeting Minutes:

- Kathy B. moved to accept May 2026 Minutes. Second, the Motion by Leslie M., Motion accepted by all.

Attendance:

- Susan C., Ida B., Jasmine G. Barbara W., Kathy B., Judy F., Bobby B., Patty G., Leslie M., Susie R., Melissa D., Holly, Christine C., and Lori.
- Introductions around the room and welcome new IGR's: Holly – By The Book Tuesday 10:30am Recovery Room, Lori – Big Book Study Recovery Room, Christine C. - The Great Reality Sun 9:00 am SS.

Treasurer Report – Judy F.

- May Treasury Report was in the red (**negative**) **\$1,449.68** Group meeting contributions total was \$805.22, individual contributions were \$588.59, for a total of \$1,393.81.
- Invoices have been paid. Expense CO purchased 5 cases of books for inventory. World Service paid.
- January through June 2026 Central office has positive revenue of \$1,867.36.
- Judy discussed H & I pricing modification. She is in discussion with Bill @ H & I to finalize. Kathy asked if CO will lose money? Judy said no.

- Melissa moved to accept the May Treasure Report. Kathy B. seconded the motion. All approved the motion.

Office Manager and Facility – Judy F.

- 5/8 Landlord sprayed for rodents (hallway and entryway). The situation remains unchanged. Judy to follow-up with Landlord.

Literature Report – Judy F.

- Plain Language BB is now in digital format - Audio Edition. For \$13.99 download.
- The Everything AA App will no longer be free. Members may notice a request for subscription.
- Judy passed a Group Secretaries handbook out to the IGRs to share with meeting secretaries - during rotation of service. Judy to provide additional booklets next meeting.

Public Information/Coop w/Professional Community (CPC) – Judy F.

- Sept 19th the SCV City will be having a Mental Health Fair. Judy is trying to make contact and would like to represent SCV Central Office.

Chairperson Report – Susan C.

Central Office Relocation

- 19040 Soledad Cyn Rd, #230 lease reviewed and found to be unacceptable for Central Office, financially. An interim memo was sent to the IGR's immediately and asked for vote to decline the move and to remain at Ruether location. All voted in favor.
- Central Office is *pausing* relocating due to the nature of the commercial real estate market. This process revealed that more financial support is needed from groups/meetings.
- Discussion about current lease. Lease cannot be located. Judy offered to talk to Ben B.

- CO is looking for a 400 sq ft space with affordable rent and low operating expenses. This is almost impossible to find in today's market. Per various Real Estate Agents.

Outreach to Meetings and Groups for IGR's - Susan C

- Current IGR's are reaching out at their meetings. This brought in 4 new IGR's.
- Susan C. put in a request to Stepping Stones asking if the secretaries format can include an announcement to vote for IGR's. Two requests have been made with no answer. SS secretary rotation is 7/1. Judy to make contact with different Board Member.
- Bobby B. (Rafters IGR) gave a report on how the Rafters IGR information is carried to the Secretaries. Information is given at the GBM to the Secretaries (quarterly rather than monthly). This causes a delay in information getting to meetings. Announcements can be made at meetings if an IGR is there to communicate them. Announcements are posted in a glass case by Judy, which needs to be updated. Rafters will not allow the White Board to be utilized for announcements not pertaining to Rafters.
- Susan C discussed the large population of members at Rafters that CO is missing re; communication. This also impacts donations.
- After discussion, it was decided that CO will focus on Gratitude Month (November). Judy will attend the next Steering Committee Meeting (in July) and make a motion to pass the basket (for Central Office) at meetings in November for Gratitude Month. A reply should be given to CO in October.

Literature /Brochure Share – Kathy B. – Postponed

Meeting Share & Announcements – Event Announcements are in IGR meeting packets to share with their meetings.

Newsletter & Website – Doug G. Remotely: Deadline is 25th of the month for articles and information for Newsletter.

New Business – Susan C.

- Central Office will prepare for Gratitude Month soon.
- Susan C. has fulfilled Doug's 2 year term which ends in June. Policies & Procedures Manual states the 2-year term can also be a 4 year term. Barbara moved for Susan to be Chairperson for another 2 years. Kathy B. seconded. Motion was passed by all. Susan accepted.
- Treasurer and Secretary Rotation of Service has been tabled for July Meeting. Secretary (Kathy) was not sure how long she has served. Treasurer (Judy) asked how long she has served? Judy announced that the Office Manager and Treasurer positions are combined. Susan C disagreed. Discussion tabled.

7th Tradition – Basket passed.

Birthdays – Susan C. for 19 years

Motion to close meeting with Responsibility Statement read.

- Meeting closed at 8:35 pm
- Next Meeting is 7/27/26 @ 7:00pm at Central Office.